

- Reference to the quality control procedures performed for the specific methods used, including the reference to the acceptance criteria used
- Contents of the laboratory report
- Project name and number
- State of the sample received (e.g., container found open)
- Whether sample holding times were met and identification of those samples for which they were not met
- Any observations that may have had an impact on the analyses, and corrective actions taken
- All chromatograms for PCB congeners
- All chemical data packages (e.g., instrument logs, calibration results, results from matrix spikes, MSDs, etc.)
- Laboratory quality control checks that did not meet the project/laboratory criteria
- The Laboratory Project Manager's signature approving the issuance of the data package

A copy of the Analysis Request and the Chain-of-Custody form with all signatures will accompany each data package.